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One Day Workshop Participation, Dallas, TX , Sunday, October 21, 2001

Dear ASTM members of Sub-Committee E-06.54.07,

The workshop date is rapidly approaching! A data access web link is available online to workshop participants. This link lists all the documents on file to date, plus workshop information including links to travel and lodging arrangements. If there are any other documents or specific information about firing protocols and clearance to combustibles to be reviewed, please submit papers! Do you have a proposal? **Let your voice be heard and attend this workshop.**

Members are making the commitment to participate! The list of attendees to date: Albie Barden, Ashley Eldridge, Jerry Frisch, Jim Buckley, John Crouch, Rod Zander, Norbert Senf, Paul Tiegs, Tina Subasic, Bob Zimmerman and Walter Moberg. Hopefully, Chip Clark, Erkki Jarvinen, John LaGamba, Rick Curkeet, Tom Stroud, Waseen Khan and Heikki Vauhkonen will be attending. For those of you who have yet to commit, please consider that we need as much input in this very important process as possible! Decisions will be made at this meeting.

Many thanks to Tina Subasic who has generously agreed to be our Moderator. Tina is a consulting architectural engineer, specializing in structural design and masonry. Tina is a registered professional engineer in NC and VA. She has worked as a consultant since 1995. Prior to that she was employed by the Brick Institute of America as a Staff Engineer and also served as the administrator for the Masonry Heater Association. **I am still looking for members to review documents and give a short overview of them during the morning session. Let me know which documents you would like to present.**

WORKSHOP OUTLINE

- I. MEETING COMMENCES: 9 a.m. to 12 p.m.
 - A. Presentation and synopses of all collected data and papers
 - B. Discussion and comment on the collected materials
- II. LUNCHEON BREAK FROM 12 p.m. to 1 p.m.
- III. MEETING RECONVENES 1 p.m. to 3:30 p.m.
 - A. Panel discussion with Moderator, Tina Subasic
 1. Review of the Standard Guide ASTM E 1602 to revise it to a Standard Practice
 2. Establish a Firing Protocol
 3. Clearance to Combustibles
- IV. MEETING CONTINUES from 3:30 p.m. TO CONCLUSION at 5 p.m.
 - A. Establish consensus
 - B. Draft a document (Framework to move forward)

Check that your ASTM membership is current. If not, please join ASTM and register for the meeting. There are travel and lodging discounts available to members if you act quickly! In the forward is a complete list of the ASTM members and their email addresses for your convenience. If anyone is interested in sharing a room, please make arrangements with other members or let us know soon.

I look forward to hearing from you over the next few days. Contact me at nehearth@bigfoot.com , call 860-491-3091 or fax 860-491-2312.

Rod Zander
Chairman Subcommittee E-06.54.07
Member, Masonry Heater Association