

**DRAFT: Masonry Heater Association Annual General Meeting Minutes**

Tuesday, April 19<sup>th</sup>, 2011  
Wild Acres Retreat  
Prepared by: Brian Klipfel

Board Members Present-  
Richard Smith  
Glenn Overk  
Steve Bushway  
Dave Misiuk  
Dan Givens  
Brian Klipfel

Meeting Called to Order- Glenn Overk.

1. President's Greeting- Glenn Overk
2. Secretary's Report - Brian K. presents MHA Annual General Meeting Minutes from April 17, 2010. Scott Goodman moves to accept the minutes from last year's business meeting (See appendix A). Second Gary Hart. Unanimous vote.
3. Treasurer's Report- Dave M. presents (See appendix B). Max Edelstein moves to accept the report by the Treasurer. Second Chris Springer. Unanimous Vote.
4. Administrator & Bookstore Report (See appendix C)- Richard Smith presents.
5. Website Report (See appendix D)- Richard Smith and Norbert Senf present.
6. Education Committee Report See appendix E)- Steve Bushway presents.
7. Public Relations Committee Report (See appendix F)- Doug Hargrave presents.
8. Technical Committee Report (See appendix G) – Alex Chernov presents.

Old Business: None

New Business:

1. Elections: Marty Pearson, John Rousseau, Pat Manley volunteer to count the ballots sent in by MHA full voting members. The proposed slate of candidates passes. The new MHA board for 2011-2013:  
Steve Bushway- President  
Dan Givens- Vice President  
Dave Misiuk- Treasurer  
Brian Klipfel- Secretary  
Ed Small- Member at Large  
Eric Mosher- Member at Large
2. New Presidents Address- Steve Bushway.

Tony Biundo moves to adjourn. Tom Trout second. Unanimous vote.

**DRAFT: Masonry Heater Association Annual General Meeting Minutes:  
Appendices**

**Appendix A: Secretary's Report- Minutes from 4/17/10**

Masonry Heater Association Annual Business Meeting Minutes

Saturday, April 17<sup>th</sup>, 2010

Wild Acres Retreat

Prepared by: Brian Klipfel

Board Members Present-

Richard Smith

Glenn Overk

Steve Bushway

Dave Misiuk

Dan Givens

Brian Klipfel

Meeting Called to Order- Glenn Overk.

9. President's Greeting- Glenn Overk
10. Secretary's Report - Brian K presents MHA Annual General Meeting Minutes from April 11, 2009 prepared by Marge Padgitt (a copy of this and all other 2010 reports are presented in the Wild Acres meeting guide prepared by Richard Smith for meeting attendees and also available on the MHA online members lounge). William Davenport moves to accept the minutes from last year's business meeting. Second Walter Kelly. Unanimous vote.
11. Treasurer's Report- Dave M. presents. Doug Hargrave moves to accept the report by the Treasurer. Second Max Edelstein. Unanimous Vote.
12. Administrator's & Bookstore Report- Richard Smith presents.
13. Website Report- Richard Smith presents. Summarizes the work currently underway by John Debeer and Norbert Senf to update the MHA website.
14. Auction Committee Report- Marge Padgitt presents report prepared by Poppy Sandoval.
15. Education Committee Report- Steve Bushway presents report prepared by John McDougall.
16. Public Relations Committee Report- Doug Hargrave presents report prepared by Marge Padgitt.
17. Technical Committee Report – Alex Chernov presents. Report prepared by Norbert Senf.

Old Business: None

New Business: None

John Rousseau moves to adjourn. David Thomen seconds. Unanimous vote.



**Masonry Heater Association of North America**  
**Balance Sheet**  
 As of April 6, 2011

ASSETS	
Current Assets	
Bank Accounts	
Total	
First National Bank Litchfield	0.00
Petty Cash (deleted)	0.00
Randolph National Bank (deleted)	0.00
Union Savings Bank	51,267.98
Credit Card Deposits	27,326.80
Total Union Savings Bank	<b>78,594.78</b>
Union Savings Reserve Fund CD #8709	25,076.72
Union Savings Reserve Fund CD #9499	8,160.20
Union Savings Reserve Fund CD #9598	4,078.65
Total Bank Accounts	<b>\$115,910.35</b>
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	<b>\$0.00</b>
Other Current Assets	
Credit Card Receivables	0.00
Inventory Asset	0.00
B10-NewWoodburnHndbk	76.50
B100-MHA Brochure (deleted)	0.00
B2-BkMasnryStvs	0.00
B3-Bread Builders	18.29
B4-MasnryChimnRebuild	92.76
B5-FinFireConstruc	0.00
B6-Earth Oven	27.93
B8-MasnryFire/Chim HndBk	406.94
Total Inventory Asset	<b>622.42</b>
Prepaid Expenses	265.00
Undeposited Funds	964.68
Total Other Current Assets	<b>\$1,852.10</b>
Total Current Assets	<b>\$117,762.45</b>
Fixed Assets	
Computer Software	381.84
Heater Hardware	993.99
Office Equipment	1,896.40
Total Fixed Assets	<b>\$3,272.23</b>
<b>TOTAL ASSETS</b>	<b>\$121,034.68</b>

<b>LIABILITIES AND EQUITY Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	0.00
<b>Total</b>	
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Credit Cards</b>	
Union Savings Bank Visa	1,437.90
VISA Credit Card	813.05
<b>Total Credit Cards</b>	<b>\$2,250.95</b>
<b>Other Current Liabilities</b>	
Customer Deposits	275.00
Direct Deposit Payable	0.00
Payroll Tax Payable	1,304.24
<b>Total Other Current Liabilities</b>	<b>\$1,579.24</b>
<b>Total Current Liabilities</b>	<b>\$3,830.19</b>
<b>Total Liabilities</b>	<b>\$3,830.19</b>
<b>Equity</b>	
Opening Bal Equity	0.00
Retained Earnings	72,595.98
Net Income	44,608.51
<b>Total Equity</b>	<b>\$117,204.49</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$121,034.68</b>

Wednesday, Apr 06, 2011 01:14:57 PM GMT-7 - Accrual Basis

### **Appendix C: Administrator & Bookstore Report**

MHA – Annual Meeting

Executive Director's Report

4/19/2011

- Membership as of 4/6/11

2011	102 Full	51 Associate	153 Total Members to Date
2010	118 Full	49 Associate	167 Total Members
2009	101 Full	44 Associate	145 Total Members
2008	98 Full	36 Associate	134 Total Members
2007	92 Full	33 Associate	125 Total Members

At the present time, 20 Full voting members did not renew membership and 27 Associate members did not renew.

- Annual Meeting Attendance

2011 – 105  
 2010 – 121  
 2009 – 100  
 2008 - 65  
 2007 – 68  
 2006 – 74

- Bookstore to date in 2011 and to AGM date in previous years.

<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	
39	58	66	71	Orders filled to April 6 <sup>th</sup>
\$107.30	\$130.62	\$165.42	\$197.60	PayPal Fees to April 6 <sup>th</sup>
\$3058.10	\$4032.78	\$4694.78	\$5354.40	Deposited from PayPal
\$ 190.85	\$274.20	\$373.20	\$320.74	Postage/Handling

In 2011 we signed up with Amazon to handle two books from the MHA bookstore. MHA gets a commission from the sales of these books. The sales through Amazon are not reflected in the above figures. To date, here are the commission checks:

Feburary	\$18.56
March	<u>\$21.82</u>
	\$40.38

The MHA portfolio continues to be the #1 item sold in the bookstore.

2011	39 sale to date	35 portfolios	90% of sales
2010	131 sales/yr	86 portfolios	66% of sales
2009	211 sales/yr	138 portfolios	65% of sales
2008	409 sales/yr	119 portfolios	29% of sales

- Executive Director Report on World of Concrete Show and HPBA Expo

I attended the **World of Concrete Expo** in Las Vegas, NV in January. MHA was approached and asked to demonstrate building a masonry heater. A very large discount was given to MHA and the end cost was \$1000 to rent 2 large spaces. Under the leadership of Jerry Frisch and Jim Frisch, the materials list was put together and a call went out for volunteers. The following people participated in demonstrating the building of a Contraflow:

Steve Bushway  
 Derek Frisch  
 Jerry Frisch  
 Jim Frisch  
 Pat Frisch  
 Matt Helicke  
 John McDougall  
 Jeff Ownes

**Summary:** In my opinion, the location of the build could have been much better. There is no way we could have a count of the number of people who



## Appendix E: Educational Committee Report Spring 2011

### Masonry Heater Association Education Committee Report

It has been a busy time for the Education Committee. In addition to reviewing the workshops for 2010 and preparing for this year's workshops, the committee has undertaken a review of the certification program and a re-ordering of the Heater Mason's Reference Manual and the Occupational Analysis to make them more user friendly. The committee has also set better guidelines for MHA workshops aside from Wild Acres.

The **Certification Program** has been updated. The Continuing Ed. Units, or CEU's has been reduced from 30 to 24 in a 5 year period. CEU's can now be earned by holding a Board position or Chairing a committee. CEU's can also be earned during the year by taking business building and professional development workshops not sponsored by MHA. Participants must submit a description of the course, who presented it and its duration so that a determination can be made on the number of CEU's to award the workshop. Also, in order to accommodate people for whom getting to Little Switzerland is a hardship, the committee will award 3 CEU's for every photo documented heater build submitted to the Education Committee. Like the certification requirement, the submission will need to include a firebox level plan drawing, owner's contact information. It will also require 8 photos of the core construction. The goal here is help make it easier for certified builders across North America and Europe to keep current with their certification.

The most exciting educational development for MHA is the launching of MHA's first "**Education Program**". Until now, the options for people who wanted more information about masonry heaters were limited to a couple books, offering to apprentice with a certified builder – or attendance at Wild Acres. It was decided that MHA should undertake an adult education heater building class with levels of instruction, classroom and hands-on, on heater building, covering theory, mechanics, technique and design: basic heater building skills. The program will start with 2 – two day modules or a Level One. Former Ed. Comm. Chairman, John McDougall and instructor at the technical college in Perth, Ontario has taken the lead on writing a course curriculum. Founding member and past president Jerry Frisch will be our lead Instructor. The first course will be held in Everett, WA in June. A second is scheduled for Perth in September. Courses are also planned for somewhere on the East coast and in the Mid-west later in the year as locations are firmed up. Details will come in upcoming newsletters or calling the MHA office.



**Appendix F: Technical Committee Report**

4/19/2011 Technical Committee Chair Alex Chernov

1. The technical committee has been very busy in preparation for the upcoming EPA NSPS (new source performance standards) for wood burning products. Thanks committee for its time and hard work.
2. The committee also continues to work within the ASTM system to develop a masonry heater fueling protocol. The protocol is necessary for formal, EPA accepted testing for masonry heaters.
3. The EPA has requested the masonry heater industry works with HPBA (Hearth, Patio, and Barbeque Association) to develop a consensus for the regulation of masonry heaters. Work on this document is currently underway.
4. The EPA's NSPS for wood burning devices will be presented by this summer (2011). The NSPS will be available for comment only at this point, No changes will be made to the proposal.